

Finance & Human Resources Committee  
Minutes of June 8, 2021

**1. Call to Order.**

Chair Stevenson called the meeting to order at 5:00 PM.

Committee Members Present: Rich Stevenson, Eric Hansen, Nick Strasser, Peter Tonn, and Tim Ripp

Excused: Mike Goethel

Staff Present: Julie Ostrander, Sandy Bloechl, Brenda Ayers, Terry Weter

Others: Steve Tremlett, Zoning Administrator MSA

**2. Virtual Etiquette Announcement.** Stevenson reviewed virtual etiquette for the meeting.

**3. Public Input**

**4. Approval of Minutes from May 11, 2021**

**MOTION** (Strasser/Hansen) Approval of minutes from May 11, 2021. Motion Carried.

**5. Financials**

Noticed Aged AR is several pages – due to unpaid personal property taxes. Check register larger than usual – due to not receiving emailed invoices after our email update.

**6. Discussion and Possible Recommendation Regarding Professional Services Agreement for Online Zoning Maps-MSA**

Zoning Administrator Tremlett reviewed/explained program and answered questions. Tremlett did say that a city staff person would be able to be the administrator of this program. Strasser would like to know where the money will be moved from to cover the cost.

**MOTION** (Stevenson/Strasser) Recommend to council to enter into agreement with MSA for Online Zoning Map. Aye - Ripp, Tonn, Strasser, Hansen, Stevenson. Motion Carried.

**7. Discussion Regarding Finance Committee 2022 Budget Expectations and Budget Timeline**

Ostrander suggested council members try to tie the comprehensive plan into the budget along with expectations anyone has regarding taxes, services, review fund balances etc. Tonn suggests informing directors to talk about the larger changes and not every line item when presenting their budget. Hansen requested a reminder list of the bigger ticket items that were cut last year.

**8. Director of Administration Report**

Ostrander briefly reviewed her report. Plan on submitting our American Rescue Plan Act request for funds tomorrow.

**9. Next Meeting Date.** Stevenson stated the next meeting Tuesday, July 13<sup>th</sup> at 5:00 p.m.

**10. Adjourn. MOTION** (Hansen/Strasser) to adjourn at 5:55 p.m. Aye – Hansen, Stevenson, Strasser, Tonn, and Ripp. Motion passed.

Minutes by Sandy Bloechl, Accounting Manager/Treasurer