

MEETING MINUTES

LF4 | REVISION 0 | REVISED 1/25/2021

DATE AND TIME	Monday, January 26 at 5:45 p.m.
LOCATION	Lodi Public Library, 130 Lodi Street, Lodi, WI 53555
ATTENDANCE, PRESENT	Kutz, Herman, Wilson, Van Lankvelt, Mayer, Klahn, Walsh, Potter (virtual), and Rowe, (also LeClair)
ATTENDANCE, ABSENT	Zarnikow

CALL TO ORDER	Kutz calls the meeting to order at 5:45 p.m.
INTRODUCTION OF VISITORS	No visitors.
CORRESPONDENCE	Heard from Bob Munson for the hallway flooring. Payment has been sent and they'll install the floor once they have time.
MINUTES FROM PREVIOUS MEETING	Herman made a motion to accept the minutes from the previous meeting. Walsh seconded. Minutes approved as submitted.
TREASURER'S REPORT	Reviewed the Treasurer's Report.
LIBRARY BILLS	Reviewed library bills.
MONTHLY LIBRARY STATISTICS	Reviewed library statistics.
DIRECTOR'S REPORT	Reviewed the Director's report. Alex's last day is Friday, February 16. John's last day is Thursday, February 5. The Lodi Historical Society would take the microfilm reader and microfilm. A new ILS is coming, SirsiDynix. Staff have been scheduled for training sessions. The painting and wallpaper in the back hallway were finished. It looks great! Flooring is coming. Spring programs are planned. Some summer and fall programs are planned, as well. There are 2 options that could be used for the 2026 Community Read, In Cold Blood or Braiding Sweetgrass. Things for the new director to consider: new copier, new telephone, new sump pump in the basement, spring book sale, dumpster to clean out the basement, new book vender, thank-you notes for donations, monthly fees, staff scheduling, ongoing grant follow-ups.
PRESIDENT'S REPORT	The Columbia County Library Board met, but there's nothing new to report. The Columbia County Board will be meeting in Lodi on September 18 at 9:00 am. Been talking with Alex, Tracy at SCLS, and the city about the director transition. Need interim solutions for staffing: limited term

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	employee, volunteers, interim director.
FRIENDS REPORT	Friends report that the year end appeal donations are approaching \$40,000.
ANNUAL REPORT	The annual report tracks a library’s yearly statistics. Alex will complete the annual report. Kutz makes a motion that the board will approve and sign off on the annual report. Herman seconded. Motion passed
COMMITTEE REPORTS	<p>Finance Committee: (Kutz, Klahn, LeClair)</p> <ul style="list-style-type: none"> • No news to report. <p>Director Review Committee: (Herman, Kutz, Zarnikow, Mayer)</p> <ul style="list-style-type: none"> • Did meet. • Kutz made a motion to close the committee. Herman seconded. Committee closed. <p>Director Search Committee:</p> <ul style="list-style-type: none"> • Kutz made a motion to form the Director Search Committee. Walsh seconded. Committee created. • Zarnkiow, Mayer, Rowe, Wilson, and Kutz volunteered to join the committee.
ADJOURNMENT	Kutz moved to adjourn. Seconded by Mayer. Meeting adjourned at 7:06 pm

Respectfully submitted,
 Katelyn Van Lankvelt
 l’m