

Administrator Report

4/8/2025

ARPA Funds

1. Unaudited fund balance is \$153,722.00 as of March 31, 2025. Deadline to expend funds is December 31, 2026.

Elections

1. 1470 people voted in the Spring Election on 4/1/2025. 557 absentee ballots were issued and 519 were returned to be counted. There were 24 election day registrations.

Finance

1. Waiting on finalization of audit. Anticipate report being presented at the May meeting.

Human Resources

1. Aquatic Manager has been hired, posted assistant, lifeguards, a seasonal parks position.
2. Participating in HS job fair to recruit for season positions.

Miscellaneous

1. Became certified as a Board of Review trainer.
2. Met with James and DNR regarding Spring Creek wall options.
3. Attended meetings regarding dog park.
4. Completed chargeback of personal property requests- last time.
5. Attended a Strategic Planning webinars sponsored by Baker Tilly.
6. Sandy and I are working with Kerber Rose for the Fire District audit.