

Administrator Report

3/11/2025

ARPA Funds

1. Unaudited fund balance is \$153,722.00 as of February 28, 2025. Deadline to expend funds is December 31, 2026.

Elections

1. 336 people voted in the Spring Primary on 2/18/2025. 232 absentee ballots were issued, 163 were returned to be counted. There were two election day registrations.
2. Preparing for the Spring Election on April 1.
3. Ballots were received 3/10/2025 and 176 ballots were mailed to those with absentee requests on hand. We receive and fulfill absentee requests daily.

Finance

1. Audit was done remotely last week. Anticipate report being presented at the May meeting.

Human Resources

1. Compensation and Class Study. The study has concluded and an executive summary has been issued by the consultants.
2. Onboarded Leda Wagner as Sergeant 3/10/2025
3. Full-time Officer Tydon Schneider and Part-time Officer James Kicmol start 3/17/2025.

Miscellaneous

1. Attended the Ehlers Public Finance Seminar on February 13 & 14. Topics included: TIF, debt, and referendum.
2. New Special Event Ordinance and permit were provided to sponsors of past events. Applications are coming in.
3. Met with Jim at Reach Out Lodi regarding a possible building expansion.
4. CVMIC reps were on site to conduct the annual engagement meeting. Discussed training plan for 2025.
5. Many conversations with zoning administrator and city engineer regarding Primary Terrace, FKA Top of Lodi SIP and land division submittal. Also spoke with property owner regarding TIF request.
6. Participated in a Succession Planning webinars sponsored by Baker Tilly.
7. Participated in the Sauk Street preconstruction meeting on 3/5/2025.