

<b>OFFICE USE:</b>	Date: <u>4-21-22</u>
<b>FEE \$25.00</b>	Check # <u>1746</u>
<i>*Must be submitted minimum of 45 days prior to event</i>	By: <u>[Signature]</u>



**Application for Special Event**

Type of Event:  Parade  Run/Walk  Other: Craft fair

Name of Event: Lodi Art in the Park

Name of Sponsoring Organization: Lodi Art Club

Address: P.O. Box 134 Lodi, WZ 53555

Contact Person: Kris Poelma

Phone Number: 608-770-5940 Email: KPOELMA@yahoo.com

Date of Event: July 2, 2022

Time Event Assembles: 6am Event Start: 10am End: 4pm

Specific Location of Event (Streets/Area): Habermann Park 180 Eden Street.

Expected Number of Participants: 50 Spectators: 1000 Vehicles: 50

Other details: temporary 6am-9<sup>30</sup>am July 2 - ~~closed to~~ <sup>closed to</sup> traffic in front of Habermann park (west to East) for vendor unloading, and reparking in front of park.

Secondary Contact Name: Jeanne Kohl

Secondary Contact Phone Number: 608-575-7970, 608-592-4432

**\*A map and/or route of the Event MUST be attached – including details of the layout\***

*The City of Lodi reserves the right to approve, modify or deny requests for the Event that may compromise public safety. The City of Lodi assumes no liability as a result of any Event actions and/or activities.*

**Applicant Certification:**

I understand that I am responsible to mail/deliver notifications of the event to residents and/or businesses that will be impacted at least 1 week in advance of the event.

I understand that I am responsible for the set up and the removal of all personal property utilized for the event.

I understand that a one million dollar insurance certificate may be required and, if so, must be attached naming the City of Lodi as an additional insured.

I understand that additional permits for food, alcohol, tents or direct selling may be required to comply with City of Lodi municipal code and/or Columbia County regulations.

I hereby certify that the foregoing facts concerning this Special Event are true to the best of my knowledge.

[Signature]  
Applicant Signature

April 19, 2022  
Date



**\*INTERNAL USE\***

Reviewed by Director of Operations

Reviewed by Chief of Police

Consideration of Common Council - Date: \_\_\_\_\_  Approve  Deny

Special Conditions to Note: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

***Map/Route Enclosure Required***

