

City of Lodi
Finance & Human Resources Committee
Minutes of December 8, 2020

1. Call to Order.

Chair Stevenson called the meeting to order at 5:00 PM.

Committee Members Present: Rich Stevenson, Eric Hansen (virtual), Steven Clemens(virtual), Nick Strasser and Peter Tonn, Suzanne Miller (virtual)

Staff Present: Julie Ostrander, Sandy Bloechl, Terry Weter,

Others: Mayor Groves Lloyd (virtual), Chief Bobby Annen, Mike Fenley and Scott Jelle with Total Inspection Service, Attorney Paul Johnson (virtual)

2. Virtual Etiquette Announcement. Stevenson reviewed virtual etiquette for the meeting.

3. Public Input. None

4. Approval of Minutes from October 13 and October 20, 2020

MOTION (Strasser/Tonn) Approval of minutes from October 13, and October 20, 2020. Aye - Tonn, Strasser, Clemens, Hansen, Stevenson. Miller Abstain. Motion Approved.

5. Financials

No discussion.

6. Discussion/Recommendation Regarding an Agreement with Scott Jelle of Total Inspection Services LLC for Building Inspection Services

Miller verified correct spelling of last name. Not Zelle but Jelle. Fenley gave an overview and explained that he will continue working with Jelle part time as a consultant. Tonn is for entering into an agreement but not sure of what option. Groves Lloyd explained that the city clerk investigated which option would be more beneficial and the time and mileage option is the best option for the city. Length of contract is 1 year with option to renew. Would like to have 60-day option to pay instead of a 30-day option to pay. Jelle gave a history of his experience per request from Stevenson. Miller asked what area he is from – New Glarus area, clarified that he has been working with Fenley the last 2 years around the New Glarus area and has been in Lodi a few times. Tonn clarified that the city would be billed one hourly rate and not two while he is in training. Miller and Strasser would like to see bids requested.

MOTION (Stevenson/Tonn) Recommending Agreement with Scott Jelle of Total Inspection Services LLC for Building Inspection Services referred to Common Council with option 2 fee schedule with minor changes as discussed. Roll call vote. Aye – Hansen, Clemens, Tonn, Stevenson. Nay – Miller, Strasser. Motion passed.

7. Discussion/Recommendation Regarding the 2021 Fee Schedule

MOTION (Stevenson/Hansen) Recommending to common council with city staff reviewing fees the 2021 Fee Schedule. Aye – Hansen, Strasser, Tonn, Miller, Clemens, Stevenson. Motion Carried.

Adding building inspection fees. Groves Lloyd recommends approval as is and the city clerk is investigating to make sure our fees are competitive.

8. Discussion/Recommendation Regarding the WISVote MOU with Columbia County

Per Groves Lloyd our clerk recommends that we do not renew with the county, but would keep using WISVote through the state.

MOTION (Tonn/Stevenson) Recommending to Common Council to take WISVote in house and remove Columbia County Aye-Stevenson, Clemens, Hansen, Miller, Strasser, Tonn. Motion carried.

9. Discussion/Recommendation Regarding a 2020 Budget Amendment for Zoning Administrator Services

MOTION (Stevenson/Tonn) Recommending Resolution 20-XX a 2020 Budget Amendment for MSA Zoning Administrator Services. Aye - Hansen, Tonn, Stevenson, Strasser, Miller. Nay – Clemens. Motion Carried. Clemens asked if this money would be coming out of reserve and yes it would. Miller would like to know how much the city spends with MSA

10. Discussion/Recommendation Regarding the Purchase of Fire Department Engine 10 Replacement

MOTION (Strasser/Hansen) Recommend to council Purchase of Fire Dept Engine 10 Replacement. Aye – Clemens, Hansen, Stevenson, Miller, Strasser, Tonn. Motion carried.

Strasser explained the need to replace Engine 10 and it takes about a year to complete and expecting 3% increase in February. Strasser explained that the other 2 municipalities have approved this option. If order is made in January 2021 payment is not due until truck is delivered and/or January 2022. Clemens wanted to know how this affects the city debt ratio.

11. Discussion/Recommendation Regarding the Adoption of the Fire Department Capital Improvement Plan

MOTION () Adopting the Fire Department Capital Improvement Plan
Refer to next meeting.

12. Discussion/Recommendation Regarding Mill Street Bridge Repairs

MOTION () Recommendation Regarding Mill Street Bridge Repairs
Refer to council meeting.

13. Director of Administration Report

None.

14. Convene to Closed Session MOTION (Tonn/Stevenson) to convene to closed session pursuant to Wis Stats Sec 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (sale of City Property and Canning Company Economic Development Rebate) Aye – Hansen, Clemens, Miller, Tonn, Stevenson, Strasser

15. Reconvene to Open Session

MOTION (Strasser/Stevenson) to reconvene to Open Session. Tonn, Hansen, Clemens, Strasser, Stevenson. Miller left meeting after voting to go into closed session.

16. Discussion/Recommendation on Items Discussed in Closed Session

none

17. Next Meeting Date. Stevenson stated the next meeting Tuesday, January 12 at 5:00 p.m.

18. Adjourn. MOTION (Stevenson/Clemens) to adjourn at 6:35 p.m.

Roll call vote. Aye - Hansen, Clemens, Strasser, Tonn, Stevenson. Motion passed.

Minutes by Sandy Bloechl, Accounting Manager/Treasurer