

**City of Lodi Public Safety Committee Meeting
Minutes of 12/01/2020**

1. Call to Order

Chair Hansen called the Public Safety meeting to order at 4:01pm.

Committee members present- Eric Hansen, Nick Strasser, Steve Clemens (remote)

Others Present- Mayor Ann Groves-Lloyd, Julie Ostrander, Terry Weter, Rich Stevenson, William Nichols, Melissa Randall-O'Neil

2. Virtual Etiquette Announcement

Chair Hansen reviewed the Virtual Etiquette Announcement for the meeting.

3. Public Input

There was no public input.

4. Approval of the Minutes from October 6th, 2020

MOTION (Clemens/Hansen) to approve the minutes of the October 6th, 2020 meeting. Roll call vote taken- Aye (Clemens, Hansen); Abstained (Strasser). **Motion carried.**

5. Building Permit Monthly Report

The committee reviewed the Lodi Building Permit Summary report.

6. ECCJMC Monthly Report

The committee reviewed the 2020 Summary Comparative Monthly Financial Report.

6.a. Discussion and Possible Recommendation Regarding the 2021 ECCJMC Budget

Hansen attended the budget meeting and stated the court committee did approve the budget. Discussion took place on an operating system upgrade for the processing of citations and record keeping, the assistant court clerk, increase in wage for the clerk/decrease in wage for the judge and an increase for phone/internet. No recommendation took place on this item.

7. EMS Monthly Report

Groves-Lloyd noted that Jon Karls resigned in September from the EMS Commission. Stephanie Beckman agreed to join as second representative for the City of Lodi and the Common Council would be voting on her appointment at their meeting this month. No additional discussion took place.

8. Fire Department Monthly Report

Discussion took place under items 8.a. and 8.b.

8.a. Discussion and Possible Recommendation Regarding the Purchase of Engine 10 Replacement

MOTION (Strasser/Hansen) to recommend to the Finance and HR Committee, the purchase of a new engine, not to exceed \$650,000. Strasser indicated this purchase is to replace Engine 10, a

1998 former frontline engine (Engine 12 was moved to the frontline engine in early 2020. Engine 12 is also due for replacement within the next few years). The new engine is being quoted in three different places with final quotes due in mid-December. With a final price at this point, Strasser was looking for approval here to authorize the purchase and how to proceed with financing once final quotes were received. Discussion took place on an option through PNC Equipment Finance/Pierce. A summary for lease payments was provided over 5, 7 and 10 years. If this option is pursued, the first payment would be one year after signing a contract. Strasser believed this is how the City chose to purchase Engine 12 in 2005. Strasser noted Pierce is expecting price increases in February 2021 and if the engine had not been purchased by February 2021, there would be about a \$20,000 overall cost increase there. From order, the engine takes about 18 months to build, finalize and deliver. Clemens asked what the city's portion of the total cost was and Groves-Lloyd indicated roughly 40%. Strasser noted if we chose to do a tax-exempt lease purchase there would be no expense in 2021. Another option is to put 20% down with balance due upon delivery or bond. Groves-Lloyd indicated with the lease option, the total payment over 5 years for each year would be \$134,000 (the City's portion roughly being \$53,000 per year). Options were discussed in finding this money in the budget without having to borrow. Hansen believed over the past several years, the Town of West Point and Town of Lodi had set aside money for this specific reason and equipment cost. It was discussed that both townships did have the funding to put 20% down in 2021. Clemens asked if there had been any impact assessment done and what this purchase would do to borrowing limits, payment perspective and the budget. Clemens requested financials be put into a format to help better understand the above. Hansen noted that the Engine needs to be replaced and at this point, the recommendation to HR & Finance should include getting the math done for the most cost-effective route to do so. Clemens wanted to clarify that the Public Safety Committee was approving this item to go to the Finance and HR Committee for further discussion and it to be understood, that his support, means that he is willing to move this discussion to that Committee. Roll call vote taken- Aye (Clemens, Hansen, Strasser); Nay- (0). **Motion carried.**

8.b. Discussion and Possible Recommendation Regarding the Adoption of the Fire Department Capital Improvement Plan.

MOTION (Strasser/Hansen) to recommend putting the attached information into a more understandable format and to continue additional discussion at the Finance and HR Committee. Strasser presented the Capital Improvement Plan. Templates provided by the fire department address equipment set to be replaced and how the Fire Commission would like to plan for those replacements. Strasser hoped for discussion on what the Public Safety Committee would like to see from the Fire Commission on what is coming up for expenses and what will need to be done in the future. Clemens indicated that it sounds like other municipalities are setting aside funding, in part, each year for these types of expenses while our approach is to finance, either through lease or borrowing, when these things come up. That being the case, Clemens advised that we need to take capital improvement plans along with all other capital assets and put them into long term plan so we can see the impact on borrowing levels. Groves-Lloyd noted moving parts to the above discussion and that we also need to be thinking about funding for new facilities in the future. Clemens expressed his concern about all things that go on, even beyond public safety, and at some point, a tool is needed for all projected major investments needing to

be made in the next 5- 7 years. Stevenson advised that Ostrander had already developed a spreadsheet that identified all our loans, where they retire, and what we anticipate for capital purchases in those years. Per Clemens, while this was presented to finance during budget time, it did not currently cover what the impact was on total borrowing limits. Stevenson stated this could be developed easily and added. It was also recommended that the information provided currently in the Capital Improvement Plan, be placed into an excel format. Strasser advised that the information provided could be modified into an excel format for the Committee. Roll call vote taken- Aye (Clemens, Hansen, Strasser); Nay (0). **Motion carried.**

9. Police Department Monthly Report

The committee reviewed the financials. Discussion took place on the K9 fund, donations and the status of dissolving this fund. Nichols briefed the committee on a recent call for service and follow-up being conducted on this call. Officer Lowe is now in field training at LOPD. A line item expense was noted for new/pending camera installation.

9.a. Dissolving of WPPA Union

A letter was received from the WPPA, where officer's Hartmann, McCarty, and Okey withdrew from the WPPA Union.

10. Recommendation on Original Retail Alcohol License Application-Casa Luna LLC, 111 N. Main St.

MOTION (Clemens/Strasser) to recommend approval of the Alcohol License Application for Casa Luna LLC, 111 N. Main St., to Common Council. Roll call vote taken- Aye (Clemens, Hansen, Strasser); Nay (0). **Motion carried.**

11. Next Meeting Date and Agenda Items

The next regularly scheduled Public Safety Meeting is January 5th, 2021 at 4:00pm. No agenda items were requested.

12. Adjourn

MOTION (Strasser/Clemens) to adjourn at 4:49pm. **Motion carried.**