



PLEASE TAKE NOTICE: There will be a **City of Lodi Parks Committee** meeting Tuesday, February 1, 2022 at 5:00 pm in the City Hall Council Room, 130 South Main Street, Lodi, WI.

[Registration](#) for virtual attendee public input must be completed 24 hours prior to meeting start time.

Meeting Link: <https://us06web.zoom.us/j/87228402554?pwd=NTVnZ3ZxNkZzcFRybDBSK1NLaTQ3QT09>

Meeting ID: 872 2840 2554 **Passcode:** 435460 **Phone:** 1-312-626-6799 (Wisconsin); 888-475-4499 (Toll-Free)

Parks Committee Agenda

1. Call to Order
2. Meeting Etiquette
 - The meeting Chair will:
 - Identify the number of public input registrations
 - Identify Alders or staff attending remotely (Stay muted when **not** speaking)
 - Acknowledge attendees prior to speaking
 - Virtual attendees should identify themselves in the chat box
 - In-person attendees should sign the attendance sheet
 - All attendees should raise their hand to be recognized prior to speaking
 - No side conversations
3. Public Input

Must state name and address. Must be limited to items not on the agenda. Limited to two minutes unless otherwise extended. Committee's role is to listen and not discuss the item. Personnel issues cannot be discussed nor individuals named. Committee is unable to take action at this meeting.

4. Approval of Minutes from December 7, 2021

Documents:

[12-7-2021 Parks Committee Meeting Minutes.pdf](#)

5. Parks Financials

Documents:

[12 Dec 2021 Park Dev Income Stmt.pdf](#)
[12 Dec 2021 Pool Ops Balance Sheet.pdf](#)
[12 Dec 2021 Pool Ops Endowment Balance Sheet.pdf](#)
[12 Dec 2021 Pool Ops Income Stmt.pdf](#)
[12 Dec 2021 GF Parks Income Stmt Exps.pdf](#)
[12 Dec 2021 Park Dev Balance Sheet.pdf](#)

6. Discussion and Possible Recommendation Regarding Kohn Park

7. Discussion and Possible Recommendation Regarding Doctor's Park
8. Discussion and Possible Recommendation Regarding Habermann Park Restroom Improvements
9. Discussion and Possible Recommendation Regarding Goeres Park Long Pond
10. Discussion and Possible Recommendation Regarding Spring Creek Walls
11. Director of Operations Report
12. Next Meeting Date - Tuesday, March 1 at 5:00 PM and Agenda Items
13. Adjourn

Posted: _____

By: _____

Members: Alders Goethel (Chair), Ripp, Stevenson; Citizens Bilkey, Kloberdanz, Vorlander, Welch
Agendas may change up to 24 hours prior to the commencement of the meeting. Reasonable accommodations for persons with disabilities may be made in advance by calling City Hall at 608-592-3247.

Notice is hereby given that a majority of the City of Lodi Common Council may be present at a meeting of the Parks Committee to gather information about subjects over which they have decision making responsibility. This constitutes a meeting of the city council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993), and must be noticed as such; although the City of Lodi Common Council will not take any formal action at this meeting.

**City of Lodi Parks Committee Meeting
Minutes of December 7, 2021**

1. Call to Order

Goethel called meeting to order at 5:00 PM.

Committee Members Present: Tim Ripp, Mike Goethel, Rich Stevenson, Geoffrey Vorlander, Mikel Bilkey, Bill Welch, Luke Kloberdanz

Staff Present: Jennifer Sweeney (Virtual), Brenda Ayers

Others: Adam Lindemer, Ann Groves Lloyd

2. Meeting Etiquette.

3. Public Input. None.

4. Approve Minutes from November 2, 2021

MOTION (Welch/Stevenson) to approve the minutes from the November 2, 2021 meeting. Vote: Aye (Stevenson, Vorlander, Goethel, Bilkey, Welch, Kloberdanz, Ripp); Nay (0). **Motion carried.**

5. Parks Financials.

Welch noted that the parks are considerably under budget for the year as of October. Stevenson noted that part of the parks budget next year will go towards a walking bridge. Bilkey noted that there were several projects they were unable to accomplish.

6. Discussion and Possible Recommendation Regarding Doctor's Park

The committee discussed moving forward with the panels for the kiosk in Doctor's Park. They will need to recommend the kiosk signage to the Plan Commission for approval. The quote for the kiosk and signage is good through December 8. So, the committee will need to get a new quote. An updated proposal will be brought to the next meeting, and the committee will look to get the kiosk and signage approved in January. Funding will be discussed at the next meeting. Funds are available through a grant from WPPI and the Ice Age Trail.

7. Discussion and Possible Recommendation Regarding Kohn Park

Welch provided an update on the park. The herbicide worked well in the park. The park will be sprayed again in the spring and then burned prior to planting new seeds.

8. Director of Operations Report

No report.

9. Next Meeting Date - Tuesday, January 4, 2021 5:00 p.m. and Agenda Items

Suggested agenda items for the next meeting include:

- Discuss Long Pond
- Restroom improvements in Habermann Park
- Spring Creek wall

10. Adjourn

MOTION (Welch/Bilkey) to adjourn at 5:19 p.m. Motion carried.

Minutes by Jennifer Sweeney, Management Analyst



Park Development 28229
 Park Development Income Stmt
 For the Twelve Months Ending 12/31/2021

<u>Account Description</u>	<u>December</u>	<u>2021 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
REVENUE					
Park Reservation Fees		\$2,090.00	\$1,850.00	(\$240.00)	113%
General Investment Interest	(71.70)	(111.12)	1,500.00	1,611.12	(7%)
Rent - Land for Communications Tower	2,693.38	31,866.11	29,000.00	(2,866.11)	110%
Total Revenue	2,621.68	33,844.99	32,350.00	(1,494.99)	105%
EXPENSE					
Treasury Management Fees	33.19	200.99	160.00	(40.99)	126%
Total Expense	33.19	200.99	160.00	(40.99)	126%
Net Income	2,588.49	33,644.00	32,190.00	(1,454.00)	105%



Pool Operations 28223
Balance Sheet
For the Period Ending 12/31/2021

Assets

Cash & Investments	\$3,253
Receivables:	
Accrued Receivables	
Total Assets	<u>3,253</u>

Liabilities

Advance from Other Funds

Deferred Inflows of Resources

Fund Balances (Deficits)

Restricted	
Assigned	
Unassigned	66,715
Net Change in Fund Balance	(63,462)
Total Fund Balances (Deficits)	<u>3,253</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)	<u>3,253</u>



Pool Operations Endowment 28877
Balance Sheet
For the Period Ending 12/31/2021

Assets

Cash & Investments	\$103,000
Receivables:	
Interest & Dividends Receivable	8,290
Accrued Receivables	
Total Assets	<u>111,290</u>

Liabilities

Due To Other Funds	8,290
Advance from Other Funds	
Total Liabilities	<u>8,290</u>

Deferred Inflows of Resources

Fund Balances (Deficits)

Restricted	
Assigned	
Unassigned	103,000
Total Fund Balances (Deficits)	<u>103,000</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)	<u>111,290</u>



Pool Operations 28223
Pool Operations
For the Twelve Months Ending 12/31/2021

<u>Account Description</u>	<u>December</u>	<u>2021 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
REVENUE					
General Property Taxes		\$66,085.00	\$66,085.00		100%
Donations		428.30		(428.30)	0%
Transfer from Debt Service	30,794.00	30,794.00			100%
Transfer from Pool Operations Endowment	3,325.35	3,325.35		(3,325.35)	0%
Total Revenue	34,119.35	100,632.65	66,085.00	(3,753.65)	104%
EXPENSE					
Aquatic Program Wages			20,000.00	20,000.00	0%
Aquatic Program Employer Contributions			1,530.00	1,530.00	0%
Aquatic Program Contracted Services		27,329.24	250.00	(27,079.24)	10,932%
Aquatic Program Operating Supplies		236.43	500.00	263.57	47%
Publications Subscriptions Dues			120.00	120.00	0%
Pool Maintenance Wages	14.59	11,803.34	12,240.00	436.66	96%
Pool Maintenance Overtime Wages		5,890.03	1,500.00	(4,390.03)	393%
Pool Maintenance Employer Contributions	4.09	2,552.33	1,605.00	(947.33)	159%
Pool Maintenance Contracted Services			300.00	300.00	0%
Pool Maintenance Safety Coordinator		1,215.00	1,340.00	125.00	91%
Pool Telephone Internet		606.22		(606.22)	0%
Pool Maintenance Electric	564.79	6,436.68	15,000.00	8,563.32	43%
Pool Maintenance Water	132.87	2,558.79		(2,558.79)	0%
Pool Maintenance Sewer	15.08	2,866.60		(2,866.60)	0%
Pool Maintenance Natural Gas	48.02	280.71		(280.71)	0%
Pool Fund Raising Repair Maint Buildings		296.84	2,000.00	1,703.16	15%
Pool Maintenance Repair Maintenance Other		4,582.46	2,000.00	(2,582.46)	229%
Pool Maintenance Mileage		168.00		(168.00)	0%
Pool Maintenance Training Non-Labor		1,233.80	900.00	(333.80)	137%
Pool Maintenance Operating Supplies		2,837.12	1,800.00	(1,037.12)	158%
Pool Maintenance Chemicals		4,633.95	5,000.00	366.05	93%
Transfer to Capital Projects		88,567.00		(88,567.00)	0%
Total Expense	779.44	164,094.54	66,085.00	(98,009.54)	248%
Net Income	33,339.91	(63,461.89)		94,255.89	(206%)

28100
Parks
Income Statement Expenses
For the Twelve Months Ending Friday, December 31, 2021

<u>Account Description</u>	<u>December</u>	<u>2021 YTD</u>	<u>Total Budget</u>	<u>Remaining Budget</u>	<u>% of Budget</u>
Parks					
Parks PA Wages Straight Time	\$519	\$39,338	\$51,864	\$12,526	76%
Parks PA Wages Overtime	0	5,092	1,714	(3,378)	297%
Parks PA Employer Contrib Health	8	1,022	800	(222)	128%
Parks PA Employer Contrib Retirement	3	452	1,000	548	45%
Parks PA Employer Contrib FICA	40	3,348	4,099	751	82%
Parks PA Safety Coordinator	0	1,215	1,300	85	93%
Parks PA Electric	28	592	6,360	5,768	9%
Parks Tennis Court Utilities	13	182	300	118	61%
Electric Ballpark	110	2,420	500	(1,920)	484%
Parks Water	45	541	0	(541)	0%
Parks Water Tennis Courts	9	98	0	(98)	0%
Parks Water Ballpark	45	482	0	(482)	0%
Parks Sewer	15	234	0	(234)	0%
Parks Sewer Ballpark	15	166	0	(166)	0%
Parks PA Repair Maint Vehicle	239	2,091	1,500	(591)	139%
Parks PA Repair Maint Tennis Courts	0	48	500	452	10%
Parks Tree Trimming and Planting	3,600	6,000	4,000	(2,000)	150%
Parks PA Comprehensive Plan	0	304	0	(304)	0%
Parks Operating Supplies	42	2,483	3,400	917	73%
Parks PA Repair or Maintenance	16	4,079	3,700	(379)	110%
Parks PA Minor Equipment	0	0	2,000	2,000	0%
Parks PA Raw Materials	0	2,061	3,000	939	69%
Parks PA Gas & Fuel	0	2,389	2,500	111	96%
Total Parks	4,746	74,636	88,537	13,901	84%
Recreation Programs & Events					
Recreation Programs & Events	2,443	5,227	8,250	3,023	63%
Total Recreation Programs & Events	2,443	5,227	8,250	3,023	63%
Total Park Expenses	7,189	79,863	96,787	16,924	83%



Park Development 28229
Balance Sheet
For the Period Ending 12/31/2021

Assets

Cash	\$180,956
Investments	99,367
Receivables:	
Accrued Receivables	
Total Assets	<u>280,324</u>

Liabilities

Advance from Other Funds

Deferred Inflows of Resources

Fund Balances (Deficits)

Restricted	
Assigned	
Unassigned	246,680
Net Change in Fund Balance	33,644
Total Fund Balances (Deficits)	<u>280,324</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)	<u>280,324</u>