

**City of Lodi Public Works & Utilities Committee Meeting
Minutes of July 5, 2022**

1. Call to Order

Chair Stevenson called the meeting to order at 6:05 p.m.
Committee Members Present: Rich Stevenson, Eric Hansen, Mike Goethel
Staff Present: Brenda Ayers, Terry Weter, Sandy Bloechl
Others: Dori Bilse, Randy Herwig

2. Meeting Etiquette. Chair Stevenson reviewed the meeting etiquette.

3. Public Input.

Randy Herwig – street in front of golf course clubhouse in desperate need of repair

4. Approve Minutes of June 7, 2022

Motion (Goethel, Hansen) to approve the minutes from the June 7, 2022 meeting. Aye (Goethel, Stevenson, Hansen); Nay (0) **Motion carried.**

5. Financials. No questions.

6. Discussion Jet Vac Price Increase

Due to the increase cost of materials the total vehicle price has increased. They are willing to keep the vehicle if we decide to not purchase. This was ordered in February. Stevenson stated that we need to move forward with purchasing of the truck.

Motion (Hansen, Goethel) Recommend to Finance HR to purchase Jet Vac Truck at new price 10% surcharge increase with contingency of what other municipalities have done and checking with the league. Aye (Hansen, Goethel, Stevenson); Nay (0) **Motion carried.**

7. Discussion and Possible Recommendation to Council Regarding Additional Flags on Main Street and/or Lodi Street

Dori Bilse – explained the background of flags on Main St. Requesting 11 additional flags on street lights. Stevenson explained that this is not a PW item but the utilities are the ones that pay the expense for labor to hang flags and keep them untangled. Bilse keeps comparing the flags to the holiday garland. Stevenson said that the Utilities crews will be asked their opinion. Weter needs to come back with an estimate of cost to add 11 flags. Bilse is ok with a one-time charge for installation. Ayers asked what the expectations are regarding the upkeep of the flags. Goethel recommends having an MOU with this group.

8. Discussion and Possible Recommendation Regarding Verizon Cell Tower Infrastructure at 296 or 300 Prospect Avenue

Ayers explained how this came about. Question is where would the structure be located? Stevenson would like Ayers to open discussion with Verizon. Weter explained that we are checking to make sure wire capacity is sufficient.

Motion (Stevenson, Goethel) move forward with discussion with Verizon. Voice vote Aye (3); Nay (0). **Motion carried.**

9. Discussion and Possible Recommendation Regarding Driveway Surface Requirements 228 Columbus Street

Stevenson pointed out that the driveway is gravel and some driveways have not been paved but are required to be paved in the city. Stevenson suggests enforcing the ordinance and do some housekeeping and look at the number of driveways that aren't following ordinance.

Motion (Stevenson, Hansen) to recommend to Council to enforce Ordinance 167-2.E. (1) requiring driveways to constructed with durable, hard surface such as concrete, asphalt, or comparable material. Aye (Goethel, Stevenson, Hansen). Nay (0).

Motion Carried.

10. Discussion and Possible Recommendation Regarding Storm Water Retention Pond at Primary School

Weter explained DNR suggested removing the liner and fill it in. Will need to pump for about 21 days to lower water. Weter needs to bring estimated costs to finance. Weter will also need to fill out the application with the DNR to continue with this project.

11. Discussion and Possible Recommendation Regarding Lodi Street Park Site

Stevenson suggests leaving this item on the Parks agenda.

12. Discussion and Possible Recommendation Regarding Golf Course Encroachments

Stevenson suggests enforcing residents that are encroaching on city property need to move their items off of city property. Goethel suggests at time of sale, repaired, destroyed or replaced that the items are removed from the city land. Ayers would like a recordable agreement so that these structures and landscaping items don't get dropped and nothing happens. Goethel suggests number 2 or time of sale.

Motion (Goethel, Hansen) Enter into agreement with property owners stating the encroachment may remain until such a time it is destroyed, repaired, replaced or property is being sold. Failure to remove the encroachment may cause the city to remove it and assess costs on the property tax bill. Roll call vote. Aye (Hansen, Stevenson, Goethel); Nay (0). **Motion carried.**

13. Director of Operations Projects Report

Weter gave update of items being worked on

14. Next Meeting Date and Agenda Items.

The next regular meeting is Wednesday, August 3, 2022 at 6:00 p.m. at City Hall.

15. Adjourn. Motion (Hansen, Stevenson) to adjourn at 7:48 p.m. **Motion carried.**

Minutes by Sandy Bloechl, Accounting Manager/Treasurer

APPROVED