

City of Lodi
Finance & Human Resources Committee
Minutes of June 14, 2022

1. Call to Order.

Chair Stevenson called the meeting to order at 5:05 PM.

Committee Members Present: Rich Stevenson, Nick Strasser, Mike Goethel, Tim Ripp (virtual), Eric Hansen and Peter Tonn

Staff Present: Sandy Bloechl, Brenda Ayers, James Lincoln, Chief Smith (virtual)

Others: Mayor Groves Lloyd

2. Virtual Etiquette Announcement.

3. Public Input

4. Approval of Minutes from May 10, 2022

MOTION (Goethel, Ripp) Approval of minutes from May 10, 2022 including closed session. Aye: Hansen, Ripp, Strasser, Goethel, Stevenson, Tonn. **Motion carried.**

5. Financials

6. Discussion and Possible Recommendation Regarding a Request for a Conditional Use Permit Fee Refund Submitted by Zion Lutheran Church

Ayers explained the church is going into the old dental building on Main St. Tonn recommends not refunding fee and Stevenson seconded. Goethel wants to make sure we are consistent regarding CUP fees. Costs are more than what we recoup with the fee.

MOTION (Tonn, Stevenson) Deny refund of Conditional Use Permit Fee to Zion Lutheran Church
Aye: Tonn, Hansen, Ripp, Strasser, Goethel, Stevenson. **Motion carried.**

7. Discussion and Possible Recommendation Regarding Contract with Associated Bank

Ayers explained the only change in fee structure.

MOTION (Strasser, Goethel) Recommend to Council Approval of Contract with Associated Bank for 1 year.
Aye: Stevenson, Hansen, Ripp, Strasser, Goethel, Tonn. **Motion carried.**

8. Discussion and Possible Recommendation Regarding Renewal of Lease with 3 Degree Ventures

Same lease we've had previously. Hansen explained that Chief Smith hasn't been able to find anything else in the area. Tonn suggests to renew for 2 years. Hansen suggests 3 years

MOTION (Tonn, Strasser) Recommend to Council Renewal of Lease with 3 Degree Ventures for 3 years.
Aye: Ripp, Strasser, Hansen, Goethel, Stevenson, Tonn. **Motion carried.**

9. Discussion and Possible Recommendation Regarding a Task Order Submitted by MSA for Hwy 113 Project

Stevenson explained the area this affects. Lincoln explained that the watermain is too small in this area. Tonn suggests asking another firm what their task order would cost. Strasser agrees. Ayers explained that MSA is our engineer of record. Task orders are outside of the scope of the general engineering and for individual projects such as this we can check with other firms. Groves Lloyd thinks we do not have the time to check with other firms since work needs to be done before State fixes road. Goethel recommends going forward Task Orders need more scrutiny and do RFPs.

MOTION (Goethel, Strasser) Recommend to Council Approval of Task Order #80082 Submitted by MSA for Hwy 113 Project \$97,500
Aye: Goethel, Strasser, Hansen, Ripp, Stevenson Nay: Tonn. **Motion carried.**

10. Discussion and Possible Recommendation Regarding Purchase of an Electric Utility Bucket Truck for Inclusion in 2023 Budget

Ayers explained the discussion that happened at the PW Utilities meeting. If ordered today receipt won't happen until Nov 2023. Lincoln explained that the quotes are the preferred vendors. International chassis is the only chassis that will fit into the garage. This will replace the big 2002 bucket truck. Tonn recommends Intent to Purchase if it holds the spot with notification of what the truck is going to cost before it is assembled. Lincoln said that the salesman the he has spoken with says that if we decide we don't want the truck someone else will take it. Timeline of intent to purchase vs. a purchase order. Need to be careful of the surcharges.

MOTION (Hansen, Ripp) Recommend to Council Regarding Purchase of an Electric Utility Bucket Truck for Inclusion in 2023 Budget for further discussion.

Aye: Hansen, Stevenson, Tonn, Ripp, Strasser, Goethel. **Motion carried.**

11. Discussion and Possible Recommendation Regarding Opening Krainik Restrooms

Due to time move to council

12. Discussion and Possible Recommendation Regarding Pool Vacuum Replacement

Ayers explained that she has tried to find other quotes but there is no one in our area.

MOTION (Stevenson, Goethel) Recommend to Council Replacement of Pool Vacuum from Neuman Pools

Aye: Strasser, Stevenson, Hansen, Ripp, Goethel, Tonn. **Motion carried.**

13. Discussion and Possible Recommendation Regarding Additional Flags on Main Street and/or Lodi Street

Stevenson explained that the PW Utilities committee did not recommend more flags – utility crew doesn't have the time for more flags. Lincoln explained that currently they barely have time to maintain the flags that we have. Stevenson explained that we do not have the manpower to maintain the flags. Goethel stresses that there are a group of citizens that would like to support this. Lincoln asked what the expectation is for taking care of all them. Send this back to committee for further discussion regarding cost, agreement and expectations.

14. Discussion and Possible Recommendation Regarding Fairground Mowing and Electrical Billing

Ayers said that this discussion cannot go to council it needs to be discussed at a committee. Lori Ripp & Donnie Ness were part of this discussion with leadership and they were going to take it back to the Fair board. The city is currently short staffed and we need to understand what our priority is. City taxpayers cannot continue to fund all the costs for fields that are used by several municipalities in the area. Donnie Ness told Ayers that the fairgrounds will be mowing the fairgrounds this year. This will be further discussed at a future meeting.

15. Discussion Regarding 2023 Budget Expectations

Due to time this was not discussed

16. Administrator/Finance Director Report

No discussion.

17. Next Meeting Date. The next meeting is Tuesday, July 12, 2022 at 5 p.m. and Agenda Items

18. Adjourn. MOTION (Hansen, Strasser) to adjourn at 6:38 p.m. Voice vote – all Ayes. **Motion carried.**

Minutes by Sandy Bloechl, Accounting Manager/Treasurer