

Transmittal Memo

LAFD Fire Commission

DATE: August 19, 2022

TO: City of Lodi Common Council
City of Lodi Mayor
Town of Lodi Town Board
Town of West Point Town Board

FROM: Nick Cable, President, LAFD Fire Commission

CC: Fire Commission members
Fire Chief

SUBJECT: LAFD Inter-Governmental Agreement

(FOR TRANSMITTAL VIA E-MAIL)

I'm writing to you on behalf of the Lodi Area Fire Department (LAFD) Fire Commission. Our Inter-Governmental Agreement (IGA) that creates our joint fire department has long since expired and the three municipalities have been working on a revision for several years. On April 22, 2021, the Fire Commission wrote to the three municipalities and transmitted a marked-up version of the IGA which we believed incorporated everyone's previous comments as well as those of the Fire Commission. We recommended that the IGA be approved and signed. In the intervening 16 months, the Fire Commission has received no additional comments or communication. To the best of our knowledge, none of the three municipalities has approved or signed the IGA.

The LAFD Fire Commission is hereby again transmitting the proposed IGA for your approval and signature. We believe that your action to approve the document is critical. Given that over a year has passed, we did take the opportunity to review the document again and suggest a few clarifying amendments including:

- p. 3, par. 4. Clarified the district boundary line in the Tow of West Point;
- p. 4, par. C. Clarified that a quorum for conducting only must include representatives of all three municipalities for action on the annual budget. (A quorum is still a majority of the Commission, but we've been unable to meet or pay the bills if two representatives from the same municipality were unable to attend.)
- p. 6-7, par. A. Clarified that the third factor in calculating the proportionate share of the annual budget for each municipality is calculated the from the number of fire calls in the

previous 3 years rather than just the previous year. (Since the number of fire calls can be quite variable, this will smooth out the calculation of the proportionate share from year to year.)

- p. 8, par. 8. Clarified that the Fire Commission has the discretion, but not the obligation to bill fire calls to each municipality.

The LAFD Fire Commission represents all three municipalities and we've worked diligently on this IGA. We hope that the document can be approved and signed by the September 21, 2022 Fire Commission meeting or by our October meeting at the latest. Please acknowledge receipt of this document and let us know if you foresee any issues with our request. Thank you.

