

## **Administrator/Finance Director Report 7/12/2022**

### ARPA Funds

1. Second tranche arrived June 21 (\$161,817.59)

### Elections

1. Next Election is August 9, 2022 (Partisan Primary)
2. Absentee ballots were mailed with a request on file on June 22. 185 Absentee ballots have been sent as of 7/8/2022
3. In-person absentee voting begins 7/26/2022

### Human Resources

1. Ben with WPPI conducted Cybersecurity Training for staff on June 16
2. Mark Woodburn and Liam Wood were on boarded as Assistant Parks Attendants on June 22 and June 30, respectively
3. Onboarded two part-time officers for the fair
4. Pool was closed July 4 and 5 due to scheduling issues

### Miscellaneous

1. As of July 11 utility after hours emergency calls will be routed to Columbia County Dispatch when calls come through the utilities phone line. We are keeping TAS through September 1 to work out any bugs and to identify customers that have the old TAS number
2. Met with Terry and James to discuss plans for the Rotary benches. Next step is to meet with the Optimists
3. Met with Ann, Rich and Dean Bloedorn Rich regarding the flood study
4. Working with Lanette and Terry to develop the driveway permit process
5. Ann and I met with Heidi LeHew regarding the future of downtown businesses
6. Working with Verizon to collocate on with US Cellular's or the County's tower
7. In June \$1.54 in charging revenue was collected by the City. The electrical expense for the service was \$23.47. Net (\$21.93) for the month.