

Administrator/Finance Director Report 6/14/2022

- ARPA Funds
 1. Second tranche expected to arrive June 20 (\$161,817.59)

- Audit
 1. Auditors will present final audit at June 21 Council Meeting

- Elections
 1. Next Election is August 9, 2022 (Partisan Primary)
 2. Absentee ballots will be mailed on or around June 23 to those with a request on file

- Human Resources
 1. Aquatic Manager, Assistant Aquatic Manager and lifeguards have been hired
 - Safety, anti-harassment and in water training was held on June 10
 - Pool was scheduled to open on June 11 but was closed due to weather
 - Pool opened on June 12
 2. Assistant Parks Attendant position was reposted, five applicants were received as of the close date of May 30

- Miscellaneous
 1. Wrapping up conversion from TAS to Columbia County dispatch after hours emergency call service. Will have duo coverage for one month to ensure a smooth transition.
 2. Training on the new accounting software will occur October-November and we will be live by the end of the year
 3. Met with Steve Tremlett and Rich to discuss the zoning application process
 4. Met with MEUW Safety Training rep, Steve Eller, to discuss safety training for office staff
 5. Met with a representative from Kwik Trip regarding potential new sites in Lodi
 6. Attended the WPPI Regional Power dinner in Sauk
 7. Attended WPPI Orientation in Sun Prairie